



AUSTRALIA

Level 4, 60 Marcus Clarke St,
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www.windlab.com

Introduction

Kiata Wind farm (KWF) is offering financial support to selected community projects through an Annual grant program. The grant program will provide up to \$20,000 of funding each year to different organisations/eligible projects in the region.

The Community Grants Program will be open from October 1st 2020 until October 31st 2020.

Organisations with suitable projects are encouraged to apply by filling out the application form available at www.kiatawindfarm.com.au.

The goal of the grant program is to provide financial support for local projects that contribute to the social, economic and environmental sustainability of the community in the vicinity of the KWF (Nhill and Kiata region).

Grant Eligibility Criteria

Applicants (organisations) meeting the criteria below will be eligible for a grant:

- Criterion 1.** Grants are only available to organisations with an ABN. They are not available to individuals.
- Criterion 2.** If a grant recipient has previously received funding under this scheme, further grants will only be available once that organisation has completed the reporting requirement for those previous grants.
- Criterion 3.** Grants are not available to political organisations or for political campaigns.
- Criterion 4.** Grants are not available to religious organisations for religious purposes.
- Criterion 5.** Applicants may submit an application for only one project each year.
- Criterion 6.** The maximum grant per project is \$5000. In case there are more than 4 submissions, the Grant Selection Committee can decide to decrease individual project Grants to less than the applied amount.
- Criterion 7.** In case the Grant budget is not (completely) used in a year, the remainder will be added to next year's budget.



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Project Eligibility Criteria

Projects meeting the criteria listed below are eligible for grants:

- Criterion 1.** Projects must be within the localities of Nhill and Kiata, or alternatively be able to demonstrate a strong connection to the region and its residents.
- Criterion 2.** Projects must contribute to maintaining:
- environmental sustainability,
 - economic sustainability and/or
 - social sustainability such as wellbeing, culture, recreation and education.
- Criterion 3.** Projects must have a letter of support from a Wind Farm neighbour/related person accompanying their application, stating how the project meets the eligibility criteria.
- Criterion 4.** Projects must be complete before applications open for the following year.
Grants for multi-year projects must be applied for on a year-by-year basis.
Grants for future years are not guaranteed.
- Criterion 5.** Projects are required to report back to the Grant Selection Committee upon completion. Such reporting shall include the subject of the grant, the total cost of the project, the completion date of the project and a few photographs.
- Criterion 6.** Applicants must accept that their project may be publicised as being supported by KWF.



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Grant Selection Committee

At the same time of opening the project submission process, a request for submissions to join the Grant Selection Committee (GSC) will be made. The GSC will consist of three people.

Two GSC members will be selected based on received public submissions from the Nhill or Kiata region, one person will be from the KWF organisation. GSC members will be at least 18 years of age. KWF will randomly select the two public GSC members based on the above criteria out of all submissions received.

Membership of the GSC is for a period of max. 5 years. Application for new GSC members will be advertised locally in the 5th year of the GSC for a first sitting of the new GSC in the 6th year. The first year of the first GSC was 2017.

The GSC will review the submitted projects as per project and applicant criteria above and will rank the submitted projects using a Multiple Criteria Decision Analysis. Submissions will be ranked in order of the MCDA outcome and a grant amount will be allocated up to the maximum amount as stated above. The GSC will decide about a MCDA in their first meeting.

The GSC can allocate a lesser amount than the max. applied, to (some) projects in order to stay within the budget for the year (including any supplementary budget(s) from previous years).

The GSC can also allocate a greater amount than the applied (but not exceeding \$5000) to (some) projects in order to stay within the budget for the year (including any supplementary budget(s) from previous years).

In case the budget for the year does not get exhausted, the remainder will carry over to next year's budget.

In case the GSC cannot reach a direct decision, a decision will be reached by voting. Each GSC member has one equal vote. A majority vote will constitute a decision. For a vote of the GSC to be valid, a quorum of 3 members need to be present.

The GSC will meet a number of times between September and December of each year, if required, to decide which projects shall be funded based on the MCDA process set up by the GSC members in their first meeting. The GSC is to determine the MCDA criteria based on the Project Eligibility Criteria in the first GSC meeting each year. The MCDA process of the year before can be used.

One of the three GSC members will act as the Chair of the group for the period of one year. The Chair position will rotate between the three members annually.



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A GSC member is not entitled to appoint an alternative to act as a GSC member on his/her behalf.

All decisions on the expenditure of the Annual Grants shall be in accordance with the majority votes taken.

If any of the GSC members suspects fraudulent or dishonest behaviour of any of the GSC members, the KWF representative in the GSC has the right to investigate the matter. If the investigation provides reasonable evidence of fraudulent or dishonest behaviour of a GSC member, the KWF representative has the right to remove that GSC member from the GSC and appoint a replacement from previously received applications, using the GSC selection process. The KWF will document this process and report to the KWF Board within 10 business days.

Grant Application Process

KWF will administer grants once per year, with the local community providing input through participation in the GSC on which projects best achieve the program goal. Application forms are available from www.kiatawindfarm.com.au.

Applications must be submitted via email to info@kiatawindfarm.com.au and include james.coburn@windlab.com . Contact 1800 617 055 to arrange alternative methods if required. Applicants will be notified within 7 days of receipt, please contact us if you do not receive a confirmation email.

The grant program operates as follows:

Step 1

- Download, complete and submit an application form to info@kiatawindfarm.com.au and include james.coburn@windlab.com prior to close of business on October 31st 2020.
- Applicants will be notified of receipt of the application within 7 days.

Step 2

- KWF will check that each application meets the criteria mentioned above. Applicants will be notified if their application does not meet the criteria.
- All applications that meet the criteria get moved on to Step 3.

Step 3

- Details of all eligible projects will be put on the KWF website.
- A Committee (the Grant Selection Committee) of 3 members (one KWF employee, two community members) will review all entries.

Step 4

- The GSC will review and assess all entries and will decide on the final grant allocations.
- The final Grant allocations will be published on the KWF website in November/December each year.
- All applicants will be notified of the decision.

Step 5

- Successful applicants and KWF will enter into a funding agreement

Step 6

- Successful applicants will have to write a short report and provide some photos of the completed project once the grant has been spent

Questions?

If your organisation has any questions regarding this grant program, please contact Kiata Wind Farm through the contact form on the website, via info@kiatawindfarm.com.au or contact [1800 617 055](tel:1800617055).